MIRA TELLEGEN

MIRA.WRITES.CODE@GMAIL.COM

EXPERIENCE

Software Engineering Intern

American Express (June 2021 - August 2021)

- Created wireframes and prototyped for an evolving in-house app through 13 versions in 10 weeks, from conception to the final draft
- Resolved 9 user stories in 5 sprints with more than 30 subtasks
- Compiled market research across 5 existing UI designs
- Documented and annotated for transfer of data and resources
- Collaborated on an 11 person development team virtually

IT Support

Grinnell ITS (December 2018-Present)

- Personally resolved over 400 support tickets in the past 250 working hours while also handling front line phone support
- Applied cybersecurity training to assist in system-wide multi-factor authentication rollover after 2019 security breach
- Personally de-escalated and triaged 3 faculty malware threats in the past year
- Refined remote troubleshooting and communication skills assisting with tech training at Mayflower Retirement Home

Supervising Chair

SPARC Cmte. (December 2018 - November 2019)

- Individually oversaw use of $250,000 a year in college funds
- Advised and enforced college policy across 19 student publications
- Provided creative guidance and time management planning in professional communications and meetings

Editor-in-Chief

Grinnell Cyclone Yearbook (August 2020-Present)

- Headed two person-team to process photo submissions from 1,700 students for a 180 page book
- Managed a social media campaign for virtual photo submissions
- Personally completed more than 60% of the accessible digital designs on a two-month deadline
- Navigated policy decisions surrounding gender and sexuality equality in yearbook representation

CONTACT INFORMATION

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SKILLS AND ABILITIES

Java
Agile
Ruby on Rails
C
Julia
Wireframing (Sketch, InVision)
HTML/CSS
AWS
Git
Adobe Creative Cloud
French (10 years)

AWARDS & ACHIEVEMENTS

Top Ten and Education Winner at PennApps 2020
Speaker at JuliaCon 2021
Dean's List, 6 Semesters
Technica 2020
HackDavis 2020

EDUCATION

Grinnell College

Bachelor of Arts, May 2022
Majors: Computer Science, Math, French
GPA: 3.9

President, Mock Trial Team
Publications Chair, Student Alumni Council
Volunteer, NextGen America

Piedmont High School

Class of 2018, Seal of Biliteracy

President, Junior State of America
Captain, Mock Trial Team
News Editor, TPH Newspaper
Editor-in-Chief, Literary Magazine